

# Public Document Pack

## Safer Stronger Communities Select Committee Agenda

Tuesday, 19 January 2016

**6.30 pm**

Committee Room 3  
Lewisham Town Hall  
London SE6 4RU

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This meeting is an open meeting and all items on the agenda may be audio recorded and/or filmed.

### Part 1

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# Safer Stronger Communities Select Committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Tuesday, 19 January 2016.

Barry Quirk, Chief Executive  
Thursday, 7 January 2016

Councillor Pauline Morrison (Chair) Councillor Pat Raven (Vice-Chair) Councillor Andre Bourne Councillor Brenda Dacres Councillor Colin Elliott Councillor Alicia Kennedy Councillor David Michael Councillor Luke Sorba Councillor Paul Upex Councillor James-J Walsh Councillor Alan Hall (ex-Officio) Councillor Gareth Siddorn (ex-Officio)	
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## MINUTES OF THE SAFER STRONGER COMMUNITIES SELECT COMMITTEE

Monday, 30 November 2015 at 7.00 pm

PRESENT: Councillors Pauline Morrison (Chair), Andre Bourne, Brenda Dacres, Colin Elliott, David Michael, Luke Sorba, Paul Upex and James-J Walsh

APOLOGIES: Councillors Pat Raven and Alicia Kennedy

ALSO PRESENT: Councillor Chris Best (Cabinet Member for Health, Wellbeing and Older People), Aileen Buckton (Executive Director for Community Services), Matthew Henaughan (Community Resources Manager), Mick Lear (Service Manager, Benefits), James Lee (Service Manager, Inclusion and Prevention and Head of Cultural and Community Development), Genevieve Macklin (Head of Strategic Housing), Councillor Jim Mallory, Councillor Joan Millbank (Cabinet Member Third Sector & Community), Barrie Neal (Head of Corporate Policy and Governance), Tony Nickson (Voluntary Action Lewisham), Antonio Rizzo (Library and Information Services Manager), Ralph Wilkinson (Head of Public Services), Simone van Elk (Scrutiny Manager) and Petra Der Man (Principal Lawyer)

### 1. Minutes of the meeting held on 21 October 2015

- 1.1 **RESOLVED:** that the minutes of the meeting held on 21 October 2015 be agreed as an accurate record.

### 2. Declarations of interest

- 2.1 The following non-prejudicial interests were declared:

Councillor Colin Elliot: Council's representative for the Lewisham Disability Coalition.

Cllr James-J Walsh: re-established the Lewisham LGBT forum

Councillor Pauline Morrison: volunteer at Crofton Park Library

Councillor Paul Upex: ward Councillor for Forest Hill, and Member of the Greenwich Cooperative Development Agency

### 3. Poverty review - evidence session

- 3.1 Ralph Wilkinson (Head of Public Services), Mick Lear (Head of Benefits) and Genevieve Macklin (Head of Strategic Housing) introduced the report to the Committee. The following key points were noted:

- Changes to legislation were announced after the papers for this meeting were published.
- The number of cases of tenants across Lewisham affected by the bedroom tax went down in the previous financial year. This happened for a variety of reasons: some residents have come off benefits, some have moved to smaller accommodation and some have become exempt. The Council uses discretionary housing benefit payments to assist residents impacted by the bedroom tax while they look for smaller

accommodation. A requirement of the discretionary payment is that residents look for smaller accommodation and at least bid for smaller properties but often recipients will have made no efforts to move.

- Approximately 26,000 families or single parents and 18,500 single people are in receipt of benefits across Lewisham. It is estimated that about 400 cases will be affected by the new benefit cap. Of those, 56% will have 3 or more children and 19% will 5 or more children. The Council uses discretionary housing payments to support these residents.
- Last year, the funding from central government for the discretionary housing payments was £1.7m, but the Council spent £1.9m. Some of the shortfall was covered by payment from the housing revenue account. The payment is conditional on the residents actively looking for a smaller property to move into.
- The government has committed to spend £800m nationally to fund discretionary housing payments. If the distribution of this was the same as the current grant, this would mean a small increase in funding for Lewisham.
- The administration of Universal Credit is done by the Department for Work and Pensions (DWP) and JobCentre+. The payment is done in similar way to a salary, where there is one payment a month. In addition, the payment will be made to one member of the household. Recipients of Universal Credit will have an online account to manage their claim. Full migration to Universal Credit is scheduled for completion in 2020. The delivery model for supporting the transition to Universal Credit for the Council will be done in collaboration with Lambeth and Southwark.
- A maximum of two children are to be included in the calculation of child tax credit calculations. This change is due to come in in 2017.
- 'Pay to Stay' is a policy announced by the government where households in social housing earning over £40,000 will be required to pay market rates or near market rates. It's estimated that between 1,800 and 2,200 households would be affected in Lewisham across the entire social housing sector.
- A 2 bedroom property in Lewisham costs £1,300 on average. According to research by Shelter, households need an income of about £56,000 to cover these costs. A couple earning £40,000 a year would be able to afford a rent of about £950. This cap applies to households and not individual earnings. This means the threshold would be reached by a couple both earning slightly more than the London living wage. The legislation currently states that councils should charge rents up to market rates so the government may introduce a scale.
- Rent rates have a considerable impact on the disposable income available to renters. Most partners building developments in Lewisham do not set rent rates above 65% of market rates. Affordability is an issue across all tenures: home ownership, private renting and social renting.
- Housing supply was last in line with demand for housing in the late 1960s. Since then, the shortage of housing has been getting worse. House prices in Lewisham have increased significantly and as a result more people have become homeless. New supply of homes has gone down while demand has increased. This has also decreased the numbers of social housing units becoming available as people move out. This in turn has resulted in the number of people in temporary accommodation increasing. The number of available social housing units is miniscule compared to the numbers needed.

- More people are being evicted from the Private Rented Sector as landlords have a choice of tenants due to the shortage of properties. There are more children living in poverty in the private rented sector than before.
- Right to Buy is being extended to include properties owned by housing associations. This will mean less stock is available for social rents. The 'Pay to Stay' policy would make it more likely than people will exercise their Right to Buy. Housing Associations will be required to decrease social housing rents by 1% per year for the next four years starting April 2016. This will have an impact on their ability to make the development of new homes financially viable.

3.2 Ralph Wilkinson, Mick Lear and Genevieve Macklin responded to questions from the Committee. The following key points were noted:

- The model being developed with Lambeth and Southwark is to support people in the transition to Universal Credit. This will include support in developing budgeting skills as well as employment support. Negotiations are on-going with DWP about the model. Estimates from DWP are that about 5% of people will need support in the transition, while the Council estimates that this will be more like 40% of people.
- The payment of Universal Credit to one member of the household could be very problematic in cases of domestic violence.
- Universal Credit won't have a weighting for London applied. The benefit cap however is higher in London than elsewhere in the country due to the increased cost of living in the capital. London Boroughs have argued that, although the benefit cap would be 14% higher in London than the rest of the country, the cost of living in London is even greater than that. This hasn't increased the benefit cap in London however.
- 54% of the households impacted by the benefit cap live in the private rented sector. The benefit cap may lead to people being unable to pay rent and therefore may increase the number of evictions and homeless households.
- The difference between the percentage of population receiving working tax credit nationally and in Lewisham may be explained by a difference in the level of wages and more people working part time.
- It has not been confirmed yet how the households that would be required to 'Pay to Stay' would be identified. Indications are that the government will likely estimate for each local authority how many tenants are earning over this threshold and Councils would then be required to pay government the difference between the social rents and the market rents. It seems likely that Her Majesty's Revenue and Customs would share information with local authorities about the earnings of residents. Tenants would also be required to notify the Council if their earnings rise above £40,000. The onus would be on local authorities and tenants to ensure the required rents are paid. As the legislation develops, a key question is how the Council would cover the costs of implementing these changes.
- It would be better if the threshold for 'Pay to Stay' was set with reference to the Local Housing Allowance, as this is an established mechanism linked to local market rents. The amount of rent charged under this policy should be no higher than the Local Housing Allowance for that property type.
- The model of paying discretionary housing benefit is being looked at to ensure people are still supported when needed but are also still incentivised to move to smaller accommodation. If this grant isn't spent, the money has to go back to central

government. There is a difficult balance to strike between applying conditionality, incentivising people to move and supporting them temporarily. It is not clear yet how much funding the Council will receive next year to cover the cost of discretionary housing payments.

- Officers are working with Lewisham Homes and PFI providers to ensure all tenants receive communications about the changes to welfare and housing. This communication likely won't go out until more details about the regulations are known.
- Landlords are kept aware of changes in housing benefits payments as much as possible, but the Council doesn't have full list of private landlords operating in the borough. There is a lot of work on-going to ensure tenants are informed and supported in adjusting to these changes.

3.3 Standing orders were suspended at 21.25

3.4 **RESOLVED:** that the Committee note the report.

#### **4. Library Consultation 2015 Update**

4.1 This item was discussed before item 3 (Poverty review evidence session).

4.2 Aileen Buckton (Executive Director for Community Services) introduced the report. The following key points were noted:

- This report presents the outcome of the public consultation on the proposed changes to the library service initially presented to the Committee in September as part of the Lewisham Future Programme.
- The one proposal that has been put forward for consultation is to have three libraries functions as hubs: Downham, Deptford and Lewisham. The community library model would be extended to Torridon Road, Manor House and Forest Hill libraries. Organisations would be invited to manage the buildings, run services from the library building and organise events. These activities would be complementary to the library service itself. The library service in those community libraries would still be provided by the Council staff and supported by a peripatetic community engagement team. The necessary training would be provided for both staff and the relevant community organisations to enable the community libraries to thrive.
- The budget savings proposal for the library service was £1m – of this, £900k could be saved from the libraries budget, while the remaining £50k would be saved from renegotiating some contracts within the Deptford Lounge budget. This renegotiating would not entail a reorganisation of staff, but rather changes to the facilities management contract which covers cleaning and general maintenance.
- A large majority of the responses to the consultation expressed concern and a number of residents suggested that no savings should be made from the library budget at all, and suggested that the Council not set a legal and therefore balanced budget for the next financial year.
- For the purpose of this report, officers were tasked with identifying £1m of savings in the budget for libraries, and were not asked to consider spending in other areas of the Council. The proposal going forward for a decision is to convert three libraries to community libraries. It was not in the remit of this report to consider not making this saving.
- There were concerns expressed about the capacity of volunteers to run library services. The proposals, however, do not suggest that volunteers will provide the library service – this will still be done by Council staff but on a peripatetic basis. The

library service would change as community groups and their volunteers would manage the buildings and organise some of the activities in them.

- There was a general concern that students may no longer be able to use the libraries to study, but it was confirmed that the opportunity for students and pupils to study in the buildings would not change under the proposals.
- A specific alternative proposal submitted during the consultation was to use volunteers across all of the current libraries and spread the remaining library staff thinly across all libraries. If this were enacted the libraries would have reduced opening hours.
- Concerns were raised that Catford library would feel desolate after the reorganisation of the ground floor of Laurence House. Current plans are for the Council's Access point, reception and library to be reconfigured completely and the library would be dispersed across the ground floor of Laurence House. Detailed plans for what this would look like would come forward at the same time as the specifications for the three proposed community libraries would be developed.
- If the proposals to convert Forest Hill, Manor House and Torridon Road Library to community libraries go ahead, the public would be invited to participate in the procurement process. During the procurement process, specifications would be developed for each of the libraries. Community groups could then bid for the opportunity to run one of library buildings according to those specifications. Residents would be involved in this second stage of the process.

4.3 A member of the library staff made a representation to the Committee. The following key points were noted:

- All library staff are trained to provide services in the libraries but only 6 are qualified as librarians. There is not a huge division between those different members of staff.
- If the proposals go ahead, it seems Lewisham would have gone from twelve Council run libraries to just three in the space of five years. The west of Lewisham wouldn't have a Council run library at all.
- Libraries help people develop their reading skills, help people discover their love for books and help people get online. The support for people to use online services can range from getting crisis loans to finding education to applying for jobs and help people apply for a Freedom Pass.
- The report presented doesn't seem to accurately reflect the consultation responses.
- The savings that the Council is considering are imposed by central government and Councillors should fight these cuts alongside the residents.

4.4 A member of the public made a representation to the Committee. The following key points were noted:

- Councillors are asked to defend the libraries from these cuts and find an alternative.
- It was felt that the existing community libraries have meant a loss of the library service and have damaged local communities.
- People would be forced to travel to access a Council run library, which would be difficult for the elderly, the disabled and women wanting to take their children to the library.
- Libraries make valuable contributions to reading skills, and can help improve outcomes in schools.
- In 2009, Mayor and Cabinet agreed an implementation plan for the library service where it was specified that there should be a clear cost and benefit analysis including costs and statistics of usage. This hasn't been adhered to in this case.

4.5 Aileen Buckton clarified that this decision by Mayor and Cabinet in 2009 to include clear cost and benefit analysis related to any proposals to close libraries. This was not relevant in this case as there were no proposals to close a library.

- 4.6 A representative of Defend Torridon Road Library made a representation to the Committee. The following key points were noted:
- The resident had lived in the borough for 28 years, and had worked in education in the borough for 32 years. She had been a governor of two secondary schools in Lewisham over the course of 8 years and had spent a significant amount of her time supporting children including with their reading skills.
  - A petition was presented which was signed by many concerned residents who couldn't attend due to commitments for work and their families. These people use their local libraries and want them preserved.
- 4.7 The petition was handed to Antonio Rizzo (Head of Library and Information Service), and Aileen Buckton assured the Committee and members of the public that the petition would be included in the reports presented to the Mayor and Cabinet meeting on 9 December for a decision.
- 4.8 A member of the public made a representation to the Committee. The following key point was noted:
- The model of the community library did not seem to be working well. Usage of the community libraries seemed to have gone down by between 60% and 90%.
- 4.9 A member of the public made a representation to the Committee regarding Catford library. The following key points were noted:
- It had been appalling to hear the plans for Catford library described. There was a concern that untrained reception staff would be responsible for providing advice on the library services while also being responsible for a multitude of other tasks.
  - The community libraries didn't look inspiring.
  - Catford seemed an obvious choice for people to go to for their library services and to find information given it is placed in the same building as the Council offices.
- 4.10 Aileen Buckton and Antonio Rizzo responded to questions from the Committee. The following key points were noted:
- The issuing of books in libraries in Lewisham (i.e. the lending) has gone down, and more so in community libraries than in the Council run libraries. This is not just happening in Lewisham but across the country. There is a national increase in the use of e-books. The decrease in lending of books in Lewisham is less than the national trend.
  - Overall visits to libraries in Lewisham have increased and in the recent resident survey, satisfaction with the libraries has gone up to 76% of respondents. In addition, activities in libraries have increased including reading clubs for children and families. In some libraries the opening hours have also increased.
  - The peripatetic service would mean that the library staff would work on the services at the community libraries 1 to 1,5 days a week on average. There wouldn't be fixed time that the staff would be in each library as the demands for the service wouldn't be the same each week. Library staff would also work outside the libraries in outreach activity, for instance in schools.
  - A main element of the savings would be a loss of library staff. As with any other reorganisation in the Council, staff would be supported with redeployment and with seeking jobs elsewhere.



- The west of Lewisham would still have access to libraries as there would be community libraries present. People could visit their local community library, and would not need to travel to a hub library to access library services.
- The development of technology in the community libraries would keep pace with those developments in the hub libraries as technological advancements continue. The library service already has a large digital offer with access to periodicals from all over the world.
- The library service is a statutory free service, except for the fines charged when materials are handed in late and the charges levied for ordering books. Community groups can fundraise to offer services offer and above the library offer. Residents could not be asked to pay to use the Council's stock of library books. The charge for ordering a book is £0.50, which is one of the lowest charges in London. If this amount were not charged, the budget for the library service would need to be reduced somehow to cover the loss of income.
- Community groups would be helped in training their volunteers. Should a community group bid to manage a community library they would need to present a business case. This would need to include their plans for managing volunteers and demonstrate their experience in working with volunteers.
- The consultation was run for a sufficient length of time. A number of meetings were organised where information was provided about the plans. People wanted to know more detail about the plans: such as which community group might run their library and what services would be on offer. But this information would only be available as part of the procurement process. The consultation was advertised in local press as well as online, and there were many responses from individual residents.
- The Council uses CIPFA's performance measures to measure how its libraries are used. These are nationally used standards, and they look at more than just the figures for the borrowing of books. These performance measures are used for both the Council run and community libraries. The usage of libraries has gone up in Lewisham across all the metrics.

4.11 A Councillor who is not a Member of the Committee addressed the Committee. The following key points were noted:

- Lee Green Assembly had established a working group to contribute to plans for Manor House Library. Assemblies needed to be involved in the process of converting to community libraries.
- Each library has its unique circumstances and so required a different solution. Local communities needed to be kept involved as plans developed.
- Community groups would need an income to be able to maintain the library building they would manage and some of their activities in the library could create such an income. However there needs to be a careful balance between income generating activities and free activities to ensure free and low-cost activities are still available for local community.

4.12 Aileen Buckton addressed the Committee. The following key points were noted:

- Officers would involve the local community, stake holders and local assemblies in developing detailed plans for the libraries. However, given the limited staff resources, there wouldn't be an opportunity for staff to support an individual working group from each relevant assembly. Some engagement activities would probably need to be organised collectively for the three libraries.

4.13 Councillor Chris Best, Cabinet Member with responsibility for libraries, addressed the Committee. The following key points were noted:

- People were thanked for attending the meeting, and thanked for sharing their passion. Everyone was invited to attend the Mayor and Cabinet meeting on 9 December as well.
- The anti-austerity view that had been expressed reflected the difficult financial challenge the Council was facing. Councillors are responsible for running the Council and for facing that challenge. In doing this, they would seek to work local communities to find the best possible solution.
- Residents had been asked for their views so the Council could look for local solutions. There are solutions to be found when working with partners.
- The Council is striving to keep all library services available in the best way possible. The new community libraries would not be the same and they may not be perfect, but the libraries would contain a stock of books, have wifi available for their users and provide a digital offer.

4.14 The Committee made a number of comments. The following key points were noted:

- Members of the Committee expressed having fond memories of visiting their local libraries as a child, and noted with reluctance the need to make these savings.
- Members noted the large number of savings that needed to be made across the Council due to cuts in central government's Local Government Grant Funding: during the last government Lewisham's grant had been reduced by £120 million from £391 to £271 million. As announced during the Comprehensive Spending Review, the local government grant during this government would fall by 56% in general. If Lewisham's grant is reduced by 56%, this would mean only £171 million is left by 2020.
- Members noted with regret that it would not be possible to completely exempt the library service from these savings. The result of setting an unbalanced budget for the next financial year would be that central government would determine the Council's budget, and that this would likely lead to worse outcomes and less engagement with the public.
- Local communities, stakeholders and the relevant local assemblies would need to be kept involved with development of plans for each of the libraries.

4.15 The Committee resolved to advise Mayor and Cabinet of the following:

*The Committee welcomed the contributions from residents, and acknowledges the dedication to and passion for local libraries displayed by the members of the public present at the meeting.*

*The Committee noted the petition presented by a representative of Defend Torridon Road Library, and noted officers' assurance this would be presented to Mayor and Cabinet as part of their consideration of the outcome of the Library Consultation 2015.*

*The Committee is aware of the Council's difficult financial situation due to central government cuts to the local government central grant, and is aware of the Council's need to make savings in many areas including the library service. The Committee recommends with reluctance that the proposals for changes to the library service are presented to Mayor and Cabinet unchanged.*

*The Committee feels that, while these proposals should go ahead, further work needs to be done on the integration of the library provision in Catford into the repurposed ground floor space within Laurence House.*

*The Committee also strongly recommends that officers engage with the public including via the relevant Local Assemblies to ensure the public's contributions and its commitment to libraries are included in the development of more detailed plans for the libraries.*

4.16 **RESOLVED** that the Committee views be referred to Mayor and Cabinet.

## **5. Main Grants Programme 2015-18 - Equalities Update**

5.1 James Lee (Head of Culture and Community Development) introduced the report. The following key points were noted:

- The report details the work undertaken under the Equalities strand of the Main Grants Programme 2015-18.
- The monitoring of grant funded work is done in two ways: officers will check up on organisations' progress, but organisations themselves will also alert officers if there any problems in the delivery of their work.
- Voluntary Action Lewisham (VAL) is the lead agency that coordinates the work on equalities. VAL also works with the Equalities Working Group that has a specific equalities remit under the Main Grants Programme 2015-18, as well as other areas of the Council, such as the Violence Against Women and Girls service.

5.2 James Lee, Tony Nickson (Director of Voluntary Action Lewisham), Matthew Henaughan (Cultural Development Manager) and Aileen Buckton responded to questions from the Committee. The following key points were noted:

- The Equalities Working Group would work to identify any need for work on equalities. The Group would also coordinate equalities work done across the voluntary sector. The group could also raise any need they've identified with relevant organisations so action can be taken. This could include contact with Council services, Councillors and other providers in Lewisham.
- The application process for Grants was rigorous and organisations had to meet a high bar to receive a Grant. The action plan for the Equalities Working Group may be ambitious but there is nothing to suggest the action plan is not deliverable at this stage.
- VAL is responsible for coordinating work across the voluntary and community sector to contribute towards the objectives set out in the Council's Comprehensive Equalities Scheme (CES). The CES forms a framework for the equalities work done by the voluntary sector.
- VAL has a capacity building programme which support voluntary sector organisations in becoming sustainable and growing their organisations. Organisations in receipt of grant funding are also monitored by officers using the Rocket Science method.
- The delivery plan for EqualTeam Lewisham has been agreed with the organisation. Some of the activities listed have already started, for instance the work with the Stephen Lawrence Centre and the work with the Metro Centre following discussions in the Equalities Working Group. The objectives for EqualTeam's work are shared across a number of organisations. Some organisations are expected to deliver on their objectives by the end of the three year Grant Programme while EqualTeam is expected to deliver against the objectives in 6 months. Each organisation has its own action plan – only the action plan for EqualTeam Lewisham has been included with the report.

5.3 The Committee made the following comments:

- Some Members of the Committee felt that the Equalities Working Group Action Plan was impressive and were interested in whether the objectives would be delivered against.
- One Member of the Committee felt that the objectives listed were not specific enough, and requested that in future the objectives of organisations in receipt of grant funding from the Council should all follow the SMART format (Specific, Measurable, Attainable, Realistic and Time-related).

5.4 **RESOLVED:** that the Committee noted the report

## 6. Select Committee work programme

6.1 Simone van Elk (Scrutiny Manager) introduced the report. The Committee discussed the work programme and decided that:

- The Committee meeting on 19 January should start at 18.30.
- That the Chair and Scrutiny Manager should review the timings of the work programme for January.

6.2 **RESOLVED:** to agree the change to the work programme, as discussed.

## 7. Items to be referred to Mayor and Cabinet

7.1 **RESOLVED:** to refer the Committee's views on the Library Consultation 2015 Update to Mayor and Cabinet.

The meeting ended at 10.35 pm

Chair:

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Date:

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Safer Stronger Communities Select Committee		
Title	Declaration of interests	
Contributor	Chief Executive	Item 2
Class	Part 1 (open)	19 January 2016

## Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

### 1. Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct:

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

### 2. Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person\* for profit or gain
- (b) Sponsorship – payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person\* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member's knowledge, the Council is landlord and the tenant is a firm in which the relevant person\* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:
  - (a) that body to the member's knowledge has a place of business or land in the borough;

(b) and either

- (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
- (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person\* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

\*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

### 3. Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

### 4. Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

### 5. Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in

consideration of the matter and vote on it unless paragraph (c) below applies.

- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

## **6. Sensitive information**

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

## **7. Exempt categories**

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

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# Agenda Item 3

<b>Safer Stronger Communities Select Committee</b>		
Title	Police and fire brigade update	
Contributor	Scrutiny Manager	Item 3
Class	Part 1(open)	16 January 2016

## **1. Purpose**

- 1.1 At its meeting on 16 September 2015 the Committee agreed to invite representatives from the Fire Brigade and Police to a future meeting to provide an update on their work in relation to crime and disorder in Lewisham as well as their financial situation.

## **2. Recommendations**

The Committee is asked to:

- direct questions to the officers from the Lewisham Police Force and Lewisham Fire Brigade in attendance at the meeting on 19 January 2015.

For further information please contact Simone van Elk, Scrutiny Manager on 02083142336.

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# Agenda Item 4

SAFER STRONGER COMMUNITIES SELECT COMMITTEE			
<b>Title</b>	Poverty Review – Evidence Session	<b>Item No</b>	4
<b>Contributors</b>	Scrutiny Manager		
<b>Class</b>	Part 1	<b>Date</b>	19 January 2016

## 1. Purpose of paper

- 1.1. The Safer Stronger Communities Select Committee has agreed to undertake a review looking at poverty as part of its work programme for 2015/16. This report, coupled with evidence provided at the meeting, will provide information for the Committee to discuss as part of its review.

## 2. Recommendations

- 2.1. The Select Committee is asked to:
  - note the content of the report and consider the information presented at Committee, including the presentation from the Chief Executive on the Indices of Multiple Deprivation and the evidence on deprivation from an officer from the Greater London Assembly.

## 3. Background

- 3.1. At the meeting of the Safer Stronger Communities Select Committee on 20 April 2015 the Committee resolved to undertake an in-depth review looking at poverty. At its meeting on 1 July 2015 the Committee approved the scoping report for the review.
- 3.2. The key lines of enquiry of the review are split into two areas:
  1. The developing national context:
    - Are certain groups more likely to feel the effects of poverty than others?
    - What impact have welfare reforms had on the distribution of poverty in Lewisham?
    - What are the evolving issues which will impact on future distribution and scale of poverty in the borough?
  2. A review of the Council's approach to tackling inequality
    - How do the Council's strategies work to reduce deprivation?
    - How does the strategic approach to equalities ensure that multiple deprivation and inequality are given full consideration?
    - How are the reductions in the Council's budgets being managed to ensure that they do not disproportionately impact on protected groups and exacerbate poverty and deprivation?

## 4. City of Lincoln Council's scrutiny review into poverty

- 4.1. Lincoln Council's Community Leadership Scrutiny Committee conducted an extensive piece of detailed scrutiny into poverty over a nine month period in 2013-14. The review included a study of many academic texts, interviews with key partners

and case studies from families living in poverty. The outcome of the review resulted in an Anti-Poverty Strategy adopted by the Executive of Lincoln Council in April 2014.

- 4.2. Throughout the period of development of Lincoln's strategy the following definition of poverty, produced by Townsend, P. (1979) cited by PSE UK (2013) *Deprivation and Poverty*, was used: *"Individuals, families and groups in the population can be said to be in poverty when they lack the resources to obtain the types of diet, participate in the activities, and have the living conditions and amenities which are customary, or at least widely encouraged or approved, in the societies to which they belong. Their resources are so seriously below those commanded by the average individual or family that they are, in effect, excluded from ordinary patterns, customs and activities."*
- 4.3. Lincoln's review noted that though there is an alternative definition of poverty based on household income below 60% of the median income that can form the basis for measurement, in a period of intense recession (such as the one experienced in the UK since 2008) where income levels at best stagnate or at worst are falling, this can result in the median income level dropping and hence in statistical terms more people falling outside the definition of poverty. The review concluded this cannot be right as these people remain in poverty facing all the challenges associated with low income.
- 4.4. The aim of the scrutiny review from the start was to produce a strategy that would make a difference to the daily lives of local people who were financially vulnerable. The strategy was developed with partners to take account of what 'all partners can do here and now today to help people'<sup>1</sup>. The ambition of Lincoln's Anti-Poverty Strategy is: *"Working with partners, to tackle the effects of poverty, and so have a positive noticeable impact on people's daily lives"*. The strategy will not in itself eradicate the causes of poverty, Lincoln believes it will help people on low income to be better able to meet their daily financial struggle and equip them over time with the skills, confidence and support to make life that bit better. As such the strategy has clear links to its 'sister strategy' – an emerging Growth strategy - which itself seeks to tackle the longer term infrastructure issues within the city that ultimately will create the job opportunities to lift people out of poverty.
- 4.5. The strategy is supported by an annual action plan detailing where effort will be focussed in the year ahead. This is reviewed and updated annually at a conference of all interested partners. So far, a Lincoln Poverty Conference has been organised in 2014 and 2015, and more than a hundred actions points have been suggested by partners. Some of the early actions being developed include:
  - Working with schools to pilot a scheme where Year 7 pupils get a Credit Union Savings Account, with a free £10 deposit, plus a package of financial education - believed to be one of only a handful of such schemes nationally.
  - Distributing Anti Loan Shark leaflets to every new council tenant, and working with a local emergency shelter to do the same for their clients.
  - Holding monthly CAB sessions for clients of a large provider of access to work services operating in the city.
  - Working with a high street bank to raise awareness of support and advice available to residents.
  - Holding a food bank forum to increase partner support for food banks in a period of unprecedented demand.

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<sup>1</sup> Poverty in Lincoln – A journal of the Community Leadership Scrutiny Committee review into poverty in Lincoln, and the resulting Anti Poverty Strategy recommended to the Executive – July 2013 to March 2014

[http://cfps.org.uk/domains/cfps.org.uk/local/media/library/poverty\\_in\\_lincoln\\_cfps.pdf](http://cfps.org.uk/domains/cfps.org.uk/local/media/library/poverty_in_lincoln_cfps.pdf)

- Agreement of a £3.2 million scheme for vulnerable council tenants at risk of fuel poverty living in a high rise block of flats. This includes installation of a bio-mass boiler to replace the expensive electric storage heaters, putting up better insulated windows, doors and cladding, and installing 'smart meters' to put tenants in control of their energy usage.
- Agreed recruitment of a Money Management Advice Officer to support people in rent and council tax arrears.
- Working to provide signposting to benefits and council tax advice when notified of a death concerning a joint tenancy.
- Continuation of a Council Tax Discount Scheme for 2014/15.
- Delivery of a programme providing new council tenants with an incentivised Credit Union account, with an incentivised £10 deposit to encourage saving.
- Lincolnshire County Council is developing a scheme with schools that ensures more families entitled to Free School Meals automatically receive access them.
- Development of a focused regeneration scheme in one of the city's most deprived wards, with a particular focus on tackling poor quality housing in the private sector, and inclusion of a community shop.

## **5. Camden Equality Taskforce**

- 5.1. The Camden Equality Taskforce was set up in July 2012 by Camden Council to understand and tackle the inequality faced by residents and communities in Camden. Although issues of inequality are different to poverty, the ability for people to enjoy a comfortable standard of living, with independence and security was a focus for the Taskforce. The four key aims of the Taskforce were to:
- explore structural and systemic reasons for inequality in Camden;
  - consider the future role of the Council and its partners in tackling inequality through the design, delivery and funding of local public services;
  - recommend solutions to the identified issues, providing insight to inform the Council's future role in tackling inequality; and
  - make a strong contribution to national debates on tackling inequality and the role of local public services.
- 5.2. The Taskforce concluded in its final report in May 2013 that income and wealth are unarguably central factors in an individual's life chances and experiences of inequality. Large scale structural factors influence income inequality both through the tax and benefit system but also in the operation of an increasingly global capital and labour market. While local public services have limited influence over income distribution within a place, they do have the power to influence inequality viewed through a broader lens. At the sharp end of this global economic system, the point of delivery for many people and the services they rely on is local government. This position is unique, as are the responsibilities. No other organisation has as wide a remit or is expected to touch upon people's lives in so many ways. The levers that Camden Council could pull make progress and change possible.
- 5.3. Through its evidence and engagement with the community and local partners, the Taskforce identified key strategic roles for Camden Council in tackling inequality. The first one was through the power of leadership, as during the work of the Taskforce the positive impact of the Council in harnessing local resources and influencing a broad range of organisations became evident. The second was identified as the power of services delivered by the Council. From social work to schools, planning to public health, libraries to leisure centres, the services which the Council delivers or has an influence over are wide and reach into nearly every part of a person's life. This role provides the Council with a unique opportunity to engage, support and work

with residents in ways which have a positive impact on their lives. This interaction will of course vary depending on the person, yet for some, and often this is the most vulnerable people, this can represent a significant involvement in their lives. Finally, through the power of investment, Camden Council was encouraged to ensure that the impact of the Council's recruitment practices and purchasing power was used positively in as many ways and for as many people as possible.

- 5.4. The Taskforce focused its recommendations on areas where the Council has either some degree of influence or is able to make direct interventions. The Taskforce has made six recommendations to the Council, local partners and government to address the issues of inequality it has identified. In December 2013, Camden's Cabinet approved the overall approach to implementing the Taskforce's recommendations and the specific actions which would be pursued in the first year. The progress report for Camden's Cabinet on the implementation of the recommendations from the Taskforce from January 2015 lists some of the work done to address inequality in Camden.
- 5.5. *Recommendation 1: Ensuring the right housing for Camden's diverse communities.* A key area of progress was the implementation of Camden's Council's Private Rented Sector (PRS) Strategy, which came into effect in September 2013. It is positioned as a campaigning call for change, and seeks to ensure the PRS in Camden works for everyone – landlord, tenant, and Camden's diverse communities. There is good progress being made against the delivery plan sitting behind the strategy. This includes:
- Development of a borough wide additional licensing scheme to improve PRS conditions (public consultation currently being concluded).
  - Delivery of a report on Rent Stabilisation by the London School of Economics (LSE), which focuses on having longer tenancy periods and pre-agreed rent increases (in response the Council will work with a group of 135 landlords to pilot some areas).
- 5.6. It is worth noting that Lewisham Council has recently conducted a consultation that would require landlords renting out accommodation above commercial properties (such as flats above shops) for multiple occupation to obtain a licence from the Council. The results of the consultation and costs of any proposals are due to be considered by Lewisham's Mayor and Cabinet meeting<sup>2</sup>.
- 5.7. *Recommendation 2: Increase participation in work, education and training available for 14-19 year olds from low attaining groups.* This work is integrated into delivery through the Council's 14-19 (25) strategy, which the Taskforce's findings helped to shape, and good progress is being made. For example, the Camden Partnership for Educational Excellence (CPEE) has commissioned a number of projects designed to provide real opportunities to develop employability and higher level skills for young people.
- 5.8. *Recommendation 3: Work with all employers to increase job opportunities for mothers* Camden Council has made significant progress to increase job opportunities for mothers in 2014. In particular, the Council has successfully commissioned two Growth Fund projects, which are raising the profile of maternal employment and providing innovative support to mothers. These projects are: Camden Women Like

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<sup>2</sup> A presentation on the Private Rented Sector Licensing Scheme was discussed at the last meeting of the Housing Select Committee.:

<http://councilmeetings.lewisham.gov.uk/documents/s40167/07Private%20Rented%20Sector%20Licensing%20Scheme011215.pdf>

Us, which is developing a universal service for mothers seeking employment; and the Camden Parents First project (led by Hopscotch), which is supporting long-term unemployed mothers with complex barriers to employment.

- 5.9. *Recommendation 4: The Council and partners should use their buying power and role as employers to tackle inequality* Camden Council is committed to its role as an employer in reducing inequality, with a significant milestone met in 2012 when Camden became a London Living Wage accredited employer. Camden Council became the first accredited Timewise Council in the country in April 2014. Camden is at the forefront of the drive to improve standards for the capital's home carers and has become third local authority in London, and the seventh in the country, to formally sign up to UNISON's Ethical Care Charter. By signing the Charter, Camden Council has committed to go even further in driving up standards for the 860-strong homecare workforce in the borough by taking steps which include:
- Paying the London Living Wage.
  - Paying for travel time between visits.
  - Offering fixed hours in place of zero hours contracts.
  - Introducing occupational sick pay schemes.
- 5.10. It is worth noting that Lewisham Council was the first Council in the country in 2012, alongside Islington, to earn a Living Wage Employer Accreditation<sup>3</sup>. In November 2015, the Council agreed to offer a one-off discount in business rates to local business that become accredited as a London Living Wage Employer<sup>4</sup>.
- 5.11. *Recommendation 5: Test new ways of financing and delivering services which help make every Camden pound count* In 2014, key progress has focused on exploring how the Council can better involve residents in ideas about the delivery of services. In particular, the community researcher pilot was successfully completed. In addition, the Council has explored new ways to deliver and finance services as part of its approach to the financial strategy. Officers anticipate that changes developed through the financial strategy, wider public service reform, and an increasing emphasis on investing in individual and community resilience, may offer further opportunities to learn and trial new ways to deliver and finance services.
- 5.12. *Recommendation 6: Camden should become a 'no wrong door'* A key achievement for Camden in 2014 was the exploration and development of the 'No Wrong Door' (NWD) concept through a 'task and finish' group. The NWD concept aims to ensure that no matter where a person accesses a public service their problem will be identified and assessed to receive the right response, either directly or through appropriate referral. The group, involving partner organisations, produced a final report in October 2014, which focused on improving support for mothers seeking work. The group also identified a set of NWD principles which can be applied to a wider range of services in the local public sector and in 2015 Camden Council was aiming to work internally and with partners to ensure the areas for action and the principles of the report are tested and implemented through a range of projects. The actions to improve support to mothers seeking work included:
- Trial a physical co-location of employment services for mothers seeking employment within a children's centre. JobCentre Plus (JCP) committed to providing a Job Coach to work at Harmood's Children's Centre, with a view to rolling this out more widely if successful.

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<sup>3</sup> <http://www.livingwage.org.uk/news/first-london-living-wage-boroughs-announced>

<sup>4</sup> The Mayor and Cabinet report and formal decision can be found here:  
<http://councilmeetings.lewisham.gov.uk/ieListDocuments.aspx?CIId=139&MIId=3861>

- Develop greater consistency of standards across the Camden Employment and Skills Network. This will involve regularly referring to partners and tracking the results of the referrals.
- Joint commissioning for employment and health support pathways being explored by JCP, health services and Westminster Kingsway College.

## **6. Further implications**

- 6.1. At this stage there are no specific financial, legal, environmental, equalities or crime and disorder implications to consider. However, each will be addressed as part of the review.

### **Background Documents**

Poverty in Lincoln – a Journal of the Community Leadership Scrutiny Committee review into poverty in Lincoln (March 2014)

<http://www.lincolnagainstopoverty.co.uk/wp-content/uploads/2014/09/Poverty-in-Lincoln.pdf>

Lincoln Anti-Poverty Strategy 2014-16 (April 2014)

<http://www.lincolnagainstopoverty.co.uk/wp-content/uploads/2014/09/Anti-poverty-Strategy.pdf>

Camden's Equality Taskforce - Final Report (May 2013)

<https://www.equalitytrust.org.uk/sites/default/files/Camden.pdf>

Camden Council's Equality task force implementation update (January 2015)

<http://democracy.camden.gov.uk/documents/s39011/Item%2017%20-%20Progress%20Update%20on%20the%20Implementation%20of%20the%20Camden%20Equality%20Taskforce%20Recommendation.pdf>

If you have any questions about this report, please contact Simone van Elk, Scrutiny Manager (ext. 46441)



Safer Stronger Communities Select Committee			
<b>Report Title</b>	Main grants programme 2016-17		
<b>Key Decision</b>		Item No.	5
<b>Ward</b>	All		
<b>Contributors</b>	Executive Director for Community Services, Head of Law		
<b>Class</b>	Part 1	Date:	19 January 2016

## 1. Purpose

- 1.1 The purpose of this report is to provide the Safer Stronger Communities Select Committee with a copy of the draft Mayor & Cabinet (Contracts) report scheduled for 17 February 2016 and seek feedback. The draft report follows:

## 2. Recommendations

- 2.1 It is recommended that the Mayor and Cabinet (Contracts):
- Agree the recommendations to fund 60 voluntary and community sector groups, as set out in appendix 1, for financial year 2016-17
  - Agree the London Councils contribution of £291,085
  - Notes the performance of funded organisations to date
  - Notes the approach for agreeing outcomes and outputs for funded organisations over the 12 month period 2016-17
  - Notes the progress made on the Advice Sector review and Equalities review
  - Agrees the recommendations to fund rent grants to four organisations, as set out in appendix 2, for financial year 2016-17

## 3. Policy Context

- 3.1 Lewisham's Sustainable Community Strategy 2008-2020, 'Shaping our Future', sets out the borough's ambitions to encourage development, enable citizens to live healthy lives and to empower Lewisham's communities to prosper. It has six strategic priorities, including a commitment to creating a borough that is "Empowered and Responsible: where people are actively involved in their local area and contribute to supportive communities".
- 3.2 The empowered and responsible strand of the strategy highlights the importance of the community and voluntary sector in all areas of public life. It recognises that the sector plays a significant part in Lewisham's ongoing success.
- 3.3 This is reflected in Lewisham's corporate priorities: "Community leadership and empowerment: developing opportunities for the active participation and engagement of people in the life of the community".

- 3.4 Lewisham has a strong history of working with the voluntary and community sector and empowering residents and communities. Lewisham is fortunate to have a strong and thriving sector which ranges from very small organisations with no paid staff through to local branches of national charities. The sector includes charities, not for profit companies limited by guarantee, faith organisations, civic amenity societies as well as social enterprises. There are estimated to be around 800 community and voluntary sector organisations in the borough.
- 3.5 What all these organisations have in common is their ability to bring significant additional value to the work that they do through voluntary support and raising funds from sources not available to other sectors such as charitable trusts. In addition they often provide services that the Council cannot easily provide; create links between communities and people; and give people a voice.
- 3.6 As well as being directly involved in delivering services to citizens in the borough, third sector organisations also provide the essential infrastructure to allow the sector as a whole to develop and support individual citizens to be able to play an active role within their local communities.
- 3.7 Lewisham was the first London Borough to develop a compact with the third sector in 2001. The compact seeks to support a positive relationship between the sector and key statutory partners. It includes expectations around the management of grant aid as well as broader partnership working principles. The compact was further developed in 2010 with the addition of guidelines for commissioning with the third sector in recognition of the important contribution that the third sector should play in identifying needs as well as potentially delivering service solutions.
- 3.8 Although the third sector's role within the commissioning of local public services continues to grow (over £30m worth of services were commissioned from the third sector in 2013/14), the council recognises that there continues to be a need for grant aid investment for the following reasons:
- a recognition of the importance of maintaining an independent sector that can act as a critical friend to challenge public sector policy and delivery.
  - a recognition of the key role that the sector plays in building civic participation, providing a voice for seldom heard residents and providing community intelligence.
  - a recognition of the great diversity of the sector and the need to engage with small and emerging groups as well as large established organisations.
  - a recognition of the sector's potential to take risks and innovate which does not always sit easily within commissioning frameworks.
  - a recognition that third sector organisations have been key delivery partners for a wide range of targeted short term initiatives. Grant aid provides a level of security for organisations ensuring that there is a strong sector ready to work in partnership with us.

#### **4. Main grants programme/transitional grants**

- 4.1 The current main grants programme was agreed by Mayor and Cabinet Contracts on 13 May 2015. Funding was provided over four themes; Strong & cohesive communities, communities that care, access to advice services, widening access to arts and sports. Funding was awarded for 2 years and 9 months, from July 2015 to March 2018 to 60 organisations although the organisations funded under the access to advice theme only had their funding confirmed for 9 months to allow for a review of that provision – see section 5.

4.2 A further five organisations were awarded funding for 9 months only (until March 2016). Funding was provided to these six organisations on a transition basis, to allow them time to identify alternative funding sources or restructure their business model. The five organisations are as follows:

- Pre School Learning Alliance (PSLA)
- Federation of Refugees From Vietnam in Lewisham (FORVIL)
- CASSEL Centre
- Lewisham Bereavement Counselling
- Young Lewisham Project

#### 4.3 Pre School Learning Alliance

PSLA were awarded transitional funding in light of the fact that they previously received a significant annual grant (£100,000 per annum) and therefore required time to restructure their business model to address the significant change in their income profile.

PSLA have undertaken this work through the deletion of an administration post in the organisation and are undertaking a wider restructure to ensure that their business model fits their current income under their Children's Centre contract. They are also undertaking significant fund raising activity which includes investing reserves in saleable assets and staff expertise in grant and European funding bids. Officers will continue to work with PSLA to ensure that their business model is effective and enables them to deliver quality services in the period following the transition grant.

#### 4.4 FORVIL

FORVIL were awarded a transition grant of £10,000 to allow them time to remodel their service following the loss of a range of funding streams (although they were not previously grant funded). FORVIL have developed an action plan aimed at addressing four areas of business development – managing demand by promoting independence and the use of mainstream services, the reduction of overheads, increased partnership work and finding new funding sources.

FORVIL have engaged a quality cohort of volunteers from the Vietnamese Community to deliver the action plan but have not achieved the level of transformation needed to put the organisation on a sustainable footing. Officers will continue to work with FORVIL to assist them in their development and to ensure that all vulnerable services users receive the support they require.

#### 4.5 CASSEL Centre/Lewisham Bereavement Counselling

The Cassel Centre and Lewisham Bereavement Counselling were awarded short term funding as their services fell within the scope of the counselling and psychological therapy review. The Mental Health (MH) commissioning team presented a proposal to establish an integrated care pathway for Psychological Therapies through the creation of a local provider alliance of existing providers at the MH Executive on the 17 December. The Cassel Centre and Lewisham Bereavement Counselling are within the proposed provider alliance. The alliance is not expected to be in place by April 2016 when the Main Grants funding ceases.

It is, therefore, recommended that both these organisations will continue to be funded by the MH commissioning team at the same level as they currently are, on an interim basis, as a component of progressing the development of the integrated pathway, which will need final approval by the AJCG and CCG governing body. In the event that the project is not successful in progressing then a different approach will need to be considered for the grants situation of these two organisations.

#### 4.6 Young Lewisham Project

Young Lewisham Project were awarded transitional funding in light of the fact that they required time to restructure their business model to address the significant change in their income profile. The organisation has been increasing their networks and links with other organisations, such as Seniors (for example a joint men shed project) and Rockbourne youth club; as well as taking part in an annual local assembly event, Lark in the Park, to generate income from sales and orders of upcycled furniture. They continue to look for diverse income generation opportunities. Officers will continue to work with them to ensure that their business model is effective and enable them to deliver quality services in the period following the transition grant.

- 4.7 In addition to the organisations given transition grants Somerville Youth and Play Provision were funded £89,805 in 2015-16 (9 months); of which £71,805 was continuation funding, and £18,000 was new funding under the neighbourhood theme. Future funding of the former was subject to a review of provision during 2015-16. A youth and employee led mutual youth service has been in development during this period, and it was agreed at Mayor & Cabinet on 9 December 2015 that the current Lewisham youth service team would bid for the contract under Regulation 77 of the Public Contracts Regulations 2015. Whilst this process is undertaken the Council will continue to fund Somerville Youth and Play Provision and seek to work with any formed mutual on future provision.

## **5. Advice Sector Review**

- 5.1 The organisations funded under the Access to Advice theme were funded initially for 9 months only (until March 2016) to allow for a review of grant funded advice organisations to take place. This review examined the service offered, with a view to ensuring service effectiveness and managing reducing financial resources. The review was prompted by a number of factors:
- 5.2 The need for advice is growing year on year as a result of welfare cuts and changes, increased sanctions, rising levels of debt and homelessness as well as an ever changing landscape of service/benefit eligibility and policy. These needs are set in the context of a rapid changing public sector and a number of interrelated work streams across the council, including Digital Channel shift, proposed extension of the community library model, the development of 'Community Hubs', health and social care transformation, overall reductions in public sector expenditure.
- 5.3 In addition to the increasing use of technology to support access to services, the nature of other council services and provision is changing, including the use of libraries and community premises. This work, which has been ongoing for several years, offers opportunities for these spaces to be used as flexible resources to meet a range of community needs. These opportunities range from major capital transformation to create hubs for voluntary sector partners to work more closely together to the use of space flexibility to deliver ad hoc advice sessions and/or digital support.
- 5.4 These changes in what might be termed service infrastructure are also overlaid by a number of policy shifts, most importantly the transformation of Health and Social Care – particularly, in this context, relating to Information and Advice.
- 5.5 The guidance for the Care Act 2014 asks local authorities to develop strategies for information and advice, and to report publicly on the improvements they are achieving. Good public information and advice are priorities for Lewisham Council and Lewisham Clinical Commissioning Group (CCG) as a key building block of the local care system.
- 5.6 The Joint Commissioning Intentions specifically relating to information and advice prioritise the need for:

- Better information to support people to have greater confidence to make choices and take control of the management of their own care
  - Better information and advice which is personalised to enable individuals to look after themselves more and be willing to self-manage their health and wellbeing
  - Better co-ordination and joined up health and care services which includes the voluntary sector.
- 5.7 As such it is vital that information and advice provided via the voluntary sector is delivered as part of this wider system and that the elements are sufficiently integrated to avoid major duplication of services.
- 5.8 Finally, the broader context of the review is the on-going reduction in public spending across the majority of service areas. This will both increase the demand on services as outlined in previous papers and summarised at paragraph 5.2 above and potentially reduce the revenue available for service providers.
- 5.9 The advice review therefore sought to take a fundamental look at all aspects of the current grant funded provision and did so by considering the following areas:
- Needs of individuals currently accessing services
  - Service access including geographical location
  - Data collection and monitoring
  - Provider Quality Assurance
  - Additional resources accessed by providers
  - Service users' views
- 5.10 The review highlighted that there is much good work going on across the borough and the quality of services is high. Over the last two years, Lewisham advice organisations have been working to improve their partnership working, including the development of a shared website which incorporates an Advice Finder function. This is intended to address the information needs of potential service users, enable them to resolve some basic advice needs without the need to contact advice centres and, where required, direct them towards the specialist advice they require. This facility could also be considered for its potential to support with basic housing benefit requirements.
- 5.11 Notwithstanding the above the following findings indicate further action is required if the services are to continue to effectively meet needs:
- Arrangements for the provision of advice in the borough require rationalisation in order to achieve sustainability, given increasing demands.
  - There is general agreement that current arrangements, whereby potential service users access services predominantly through a process of drop-in sessions, could be improved. Not only does this involve considerable queuing and uncertainty for service users, it is also resource intensive for providers. Both providers and users appear to welcome a move towards a system based more on telephone-based booking so long as some drop in sessions remain to meet specific needs and for those not willing or able to use the phone or internet in the first instance.
  - In addition to the formal drop-in sessions there should be more informal sessions delivering in community locations provided through Advice Guides (Advice Lewisham volunteers) focused on self-help, digital support and form filling
  - It will be necessary for providers to work together to resource the telephone line and other services across the borough
  - Providers have robust quality assurance systems in place and their staff have a range of appropriate skills. This provides a firm foundation for services to work well together and deliver services to high standards but on-going training is vital if advisers are to keep up with the ever changing picture of policy and entitlement both locally and nationally. Training should be delivered across the providers and

LBL officers should be involved in the delivery of regular updates from a local authority perspective

- A single agreed data collection format is necessary
- The work of Advice Lewisham has provided organisations with experience of undertaking a range of joint projects, including the operation of the Big Lottery funded advice hubs and bidding for other funding sources should be supported by LBL and expanded if possible
- The new Advice Lewisham advice finder tool provides a good starting point for simplifying online support for service users but more work is required to encourage people to seek help for themselves in the first instance. This may be assisted self-help initially but should be clearly designed to promote future independence rather than a circular relationship with services.

5.12 It was therefore proposed that a common telephone-based service for initial advice and triage be established across all advice providers as a starting point for delivering a more comprehensive and consistent service across the borough. This is supplemented by limited drop in sessions at key locations and peripatetic services at further community locations.

5.13 All services will be provided under the banner of Advice Lewisham to allow the sharing of resources and the effective allocation of specialisms.

5.14 With some minor caveats the providers have accepted the outcome of the review and have proposed an initial service model for delivery. A figure of £30,000 has been identified to cover an element of revenue costs in 2016/17 and allow the service to be established ASAP although in reality the majority of the costs will be in kind between the Advice Lewisham partners in terms of staffing resource for the phone line and subsequent appointment slots.

5.14 The providers have agreed to make voluntary contributions towards Advice Lewisham on a pro-rata basis as detailed in the below table which removes the need for any direct 'top-slice' of the 2015-16 grant figure.

Organisation Name	2015/16 Grant (12 month equivalent)	% of total	Pro rata allocation	2016/17 Grant
Lewisham Citizens Advice Bureau	£500,927.00	42	£12,900	£500,927.00
Age UK Lewisham & Southwark	£96,000.00*	8	£2,100	£96,000.00
Evelyn 190 Centre	£206,666.67	17	£5,100	£206,666.67
170 Community Project	£130,666.67	11	£3,300	£130,666.67
Lewisham Disability Coalition	£103,333.33	9	£2,700	£103,333.33
LRMN	£51,920.00*	5	£1,500	£87,920.00
Advice Lewisham - Lewisham CAB	£52,200.00	5	£1,500	£52,200.00
LMLAS	£41,000.00	3	£900	£41,000.00
<b>Total</b>	<b>£1,218,713.67</b>	<b>100</b>	<b>£30,000.00</b>	<b>£1,218,713.67</b>

\* This figure represents the Advice theme element of this organisation's funding only.

5.15 As such the grants for all Advice organisations will remain static as detailed in Appendix 1.

## 6. Equalities review

- 6.1 Voluntary Action Lewisham (VAL) have been asked to coordinate borough-wide work on equalities and to support voluntary and community sector organisations to meet their equalities commitments.
- 6.2 The other organisations that have a specific equalities remit are:
- Age UK Lewisham & Southwark
  - Lewisham Disability Coalition
  - Lewisham Multilingual Advice Service
  - Lewisham Refugee and Migrant Network
  - METRO (The Metro Centre Ltd)
  - Stephen Lawrence Charitable Trust
  - Lewisham Pensioners Forum
- 6.3 Voluntary Action Lewisham (VAL) are co-ordinating activities for Equalities across the borough and report into the Stronger Communities Partnership Board, with the intention that the Voluntary and Community Sector will contribute towards the 5 outcomes of the Council's Comprehensive Equalities Scheme (CES).
- 6.4 VAL has established an Equalities Working Group (EWG), made up of the Main Grants funded Equalities organisations (with others invited on an ad hoc basis) that will work in partnership to better meet the needs of their communities/service users and help identify gaps in provision.
- 6.5 To date this group has met three times, and will meet every 2 months, focusing on a specific CES objective at each meeting.
- 6.6 The EWG has identified how their current funded work delivers against the 5 objectives of the Comprehensive Equalities Scheme, which is being coordinated by VAL to create a picture of the communities and clients served. This will be analysed to assess how this reflects the make-up of the Borough (this work is ongoing), and identify where additional development work needs to occur.
- 6.7 To help tie all of these elements together, as well as ensure that the EWG has a clear purpose, VAL have produced a draft action plan for the group, which together with the information collated around the 5 objectives will form the basis of the Voluntary and Community Sector's contribution to the Council's Comprehensive Equalities Scheme (and the development of the next CES 2016-2020), and the implementation of a structure for co-ordinated activity.
- 6.8 The EWG is already providing an effective forum for members to better align campaigns and services (e.g. work on hate crime), and members are also contributing to a 'one stop shop' signposting database hosted on VAL's website (and is a key part of the action plan)
- 6.9 EqualiTeam Lewisham has unspent grant funding of £180,000 for the previous round of funding. Officers are working with EqualiTeam to use its outstanding funding and develop a delivery plan with demonstrable outcomes, with progress being monitored every 2 months.

## **7. Performance**

- 7.1 Officers undertake regular monitoring of all organisations in receipt of a Main Grant. This is done in two ways. Firstly, at an organisational and strategic level, an annual monitoring exercise takes place using the Rocket Science assessment tool. This measures leadership, finance, performance review and business development. An example Rocket Science report can be found in Appendix 3. Secondly, a quarterly

monitoring report is submitted by each organisation outlining their performance against agreed outcomes and outputs. For 2015-16 there will be three quarterly returns: Quarter 2 (July-September), Quarter 3 (October – December) and Quarter 4 (January – March). In addition all organisations have had an initial visit from their monitoring officer (many have had more than one visit); as well as attendance at AGMs where these have taken place to date.

- 7.2 There are a very small number of organisations who have not yet fully complied with the monitoring requirements. Officers will be writing to these organisations warning them that they are in breach of their grant agreement and urging them to return them as quickly as possible.
- 7.3 The annual Rocket Science tool is useful in identifying weaknesses and strengths in an organisation as a whole. There are no clear trends across all organisations; with different organisations facing different challenges, or excelling in different ways. Monitoring officers are working closing with organisations where weaknesses have been identified through Rocket Science to develop action plans, and referring them to VAL for further support where relevant.
- 7.4 Only one quarterly report (July – September) has been returned by organisations; however monitoring officers are keeping a close eye on any organisations that are showing signs of being unable to meet their agreed outcomes and outputs. When the next quarterly report (October – December) is received (by end of January) monitoring officers will formally raise concerns with those organisations not on target or indicating how they will meet their targets by the end of the financial year.
- 7.5 Subject to approval for the recommended grant levels for 2016-17 in this report, officers will agree revised outcomes and outputs for 2016-17 for all organisations. For the majority this will be a straight conversion of outputs from 9 months to 12 months. Organisations were written to in October 2015 to inform them of this and requested to work with their monitoring officer if this approach does not work for them.

## **8. Small and Faith Grants**

- 8.1 In addition to the Main Grants Programme a further £100,000 is allocated through the Small and Faith Grants programme to encourage service development and promote innovation. For 2015/16 this element of the programme is being delivered through a crowdfunding approach. The Council has engaged Spacehive, a civic crowdfunding organisation, to host project ideas. Organisations have been required to gain support for their projects from the local community through donations and endorsements. The crowdfunding approach was agreed by Mayor and Cabinet on 30 September 2015. The approach will be fully evaluated by mid 2016, in advance of the launch of the 2016-17 Small and Faith programme. Lessons learnt from the evaluation will be incorporated in the 2016-17 programme.
- 8.2 To date, the initial response has been encouraging, with a number of organisations showing enthusiasm for the adopted approach. The skills developed by organisations in working on the crowdfunding initiative will be of longer term assistance in building their fundraising capabilities and capacity.

## **9. Rent grants**

- 9.1 There is a varied pattern of occupation and management agreements for a number of council owned premises occupied and run by community groups. The council provides support to organisations in a number of different ways, including providing repairs & maintenance, rent grants, main grant funding, peppercorn lease arrangements and so



on. Historically the council has provided rent grants to some organisations to cover the cost of rent charged by the council. The rent grants are not linked to specific outcomes.

- 9.2 Four organisations who have previously received rent grants were awarded a rent grant for 9 months, July 2015-March 2016: Ackroyd Community Association, Lewisham Young Women's Resource Centre (LYWRC), The Midi Music Company and Downham Community Association (Wesley Halls). Two of these organisations (Ackroyd and Midi Music) were successful in receiving main Grant funding in 2015-18; whilst the other two were not recommended for Main Grant funding.
- 9.3 During 2015 the Council developed and consulted on a voluntary sector accommodation plan which was agreed by Mayor & Cabinet in July 2015 and November 2015. It was agreed by Mayor & Cabinet in May 2015 that due to this exercise that these four organisation's rent grants would be extended for 9 months until the end of March 2016 to allow for the conclusion of this work.
- 9.4 It is proposed that all four organisations continue to receive their rent grant for 2016-17; as set out in appendix 2. The rationale for these are as follows:

Lewisham Young Women's Resource Centre – This organisation was identified in the plan as either moving to shared premises (e.g. one of the new community hubs) or a full lease to be implemented by March 2017. Whilst discussions are underway with the group it is recommended to continue to pay their rent grant for 2016-17.

Wesley Halls – This community centre was identified as core provision within the borough and it is therefore recommended that their rent grant continues in 2016-17.

Ackroyd Community Centre – This community centre was identified as core provision within the borough and it is therefore recommended that their rent grant continues in 2016-17.

Midi Music – This is identified as a specialist facility in the plan. A lease will be negotiated with them which will be at less than market rate. Whilst these negotiations are underway it is recommended that their rent grant continues in 2016-17.

- 9.5 The position of rent grants for all four organisations will be reviewed for 2017-18 and beyond.

## 10. Financial implications

- 10.1 This report recommends award of grants totalling £4,187,692.34 in 2016-17 as set out in appendix 1.
- 10.2 The available main programme budget is shown in the following table:

2015-16 Revised Budget - Net	<b>£5,025,300</b>
<b>less</b>	
Savings - COM5 16-17 (balance of £1.5m saving)	-375,000
Reserves – one-off funding 15-16 only (The Casell Centre, Lewisham Bereavement Counselling, Young Lewisham Project, Pre-School Learning Alliance & FORVIL)	-200,000
<b>2016-17 budget</b>	<b>£4,450,300</b>
<u>Allocation of Budget for 2016-17</u>	
London Councils - London Boroughs Grants Scheme	307,701
Small and Faith Grants	100,000

### Main Grants Programme.

Somerville Youth and Play Provision-continuation funding	95,740
Main Grant Programme-proposed funding 2016-17	3,946,859
<b>2016-17 Budget</b>	<b>£4,450,300</b>

- 10.3 The gap between the budget for the main grants programme as shown above of £4,042,599 (£95,740 plus £3,946,859) and the recommended award of grants totalling £4,187,692 (see appendix 1) is £145,093 which for 2016-17 will be funded by:

CCG-funding for Community Developments £100,000  
Communities That Care (Age Exchange, Ageing Well & Eco-Communities)

London Councils-underspend £16,616  
This is the difference between the budgeted Base Borough contribution of £307,701 and the actual contribution of £291,085 following share of one –off adjustments

Community Business/Social Enterprise Capacity Building-loan repayments £15,000  
Additional income generated from 5 year loan to Make Believe Arts £25k and Sydenham Gardens £50k - recovered in equal installments across the 5 year loan period September 12-Aug 17.

Other Cultural Development funding £13,477  
Small overall funding allocation which will be funded from the Divisional allocation for non-pay inflation

**£145,093**

This will balance the overall funding position for the 2016-17 financial year.

- 10.4 The proposed allocations in appendix 1 will be reviewed for the 2017-18 financial year in order to achieve the proposed budget saving of £1m (approximately 25%).
- 10.5 The report also proposes (paragraph 9.4) the extension of rent grants paid to four organisations for 2016-17, detailed in Appendix 2. These arrangements are cost neutral to the Council as the cost of the grant is matched by the income to the centre.. However there is an opportunity cost to the arrangement as letting the premises on a commercial basis to an organisation who is not Council funded would reduce the Council's net expenditure.

## **11. Legal implications**

- 10.1 Under S1 of the Localism Act 2011 the Council has a general power of competence to do anything which an individual may do unless it is expressly prohibited.
- 10.2 The giving of grants to voluntary organisations is a discretionary power which must be exercised reasonably taking into account all relevant considerations and ignoring irrelevant considerations.
- 10.3 In relation to any consultation exercise sufficient reasons must be given for any proposal, adequate time must be given for consideration and response and the outcome of the consultation must be conscientiously taken into account by the decision maker.
- 10.4 The Mayor and Cabinet agreed to hear appeals against a change of funding in relation to all organisations that wished to do so and the outcome of the appeals meeting is attached at annex A to this report.

- 10.5 The Equality Act 2012 (the Act) introduced a new public sector equality duty (the equality duty or the duty). It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 10.6 In summary, the Council must, in the exercise of its functions, have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
  - advance equality of opportunity between people who share a protected characteristic and those who do not.
  - foster good relations between people who share a protected characteristic and those who do not.
- 10.7 The duty continues to be a “have regard duty”, and the weight to be attached to it is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations.
- 10.8 The Equality and Human Rights Commission has recently issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at: <http://www.equalityhumanrights.com/legal-and-policy/equality-act/equality-act-codes-of-practice-and-technical-guidance/>
- 10.9 The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:
- The essential guide to the public sector equality duty
  - Meeting the equality duty in policy and decision-making
  - Engagement and the equality duty
  - Equality objectives and the equality duty
  - Equality information and the equality duty
- 10.10 The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at <http://www.equalityhumanrights.com/advice-and-guidance/public-sectorequality-duty/guidance-on-the-equality-duty/>

## **11. Crime & disorder implications**

- 11.1 There are no direct crime and disorder implications arising from this report. Some of the recommended main grant organisations deliver services and projects which help to reduce the fear of crime.

## **12. Equalities implications**

- 12.1 A mini Equalities Analysis Assessment (EEA) was undertaken on each of the recommendations made to Mayor & Cabinet (contracts) in May 2015. In addition an overall EEA was undertaken.
- 12.2 The overall assessment of the EEA was that the spread of services recommended for funding under the Main Grants Programme was considered to be fair and equitable and, considering the overall 25% cut in the available budget, not to disproportionately affect any one particular group. The awarding of grants to a wide variety of organisations that work with and support Lewisham's diverse communities will help to promote equal opportunities.
- 12.3 The findings of this EEA are still relevant to the recommended awarding of main grant funding in 2016-17 as the recipient organisations remain the same and their user profiles have not significantly changed.

## **13. Environmental implications**

- 13.1 There are no environmental implications arising from this report.

## **14. Conclusion**

- 14.1 The Council recognises the important part the voluntary and community sector play in the lives of our residents and the main grants programmes seeks to support this provision. The continued awarding of main grant funding to 60 organisations in 2016-17 will enable these organisations to continue to deliver much needed services across the borough.

If there are any queries on this report please contact **Petra Marshall, Community Resources Manager**, 020 8314 7034.

**Appendix 1** – List of organisations recommended for main grant funding for 2016-17

**Appendix 2** – List of organisations recommended for rent grants for 2016-17

**Appendix 3** – Example Rocket Science monitoring

**Appendix 1 – List of organisations recommended for main grant funding for 2016-17**

<b>Main Grants</b>		
<b>Organisation Name</b>	<b>2015-16 funding (9 months)</b>	<b>2016-17 recommended funding (12 months)</b>
170 Community Project	£98,000.00	£130,666.67
999 Club	£7,500.00	£10,000.00
Ackroyd Community Association	£36,750.00	£49,000.00
Advice Lewisham bid - Lewisham CAB	£39,150.00	£52,200.00
Age Exchange	£24,375.00	£32,500.00
Age UK Lewisham & Southwark	£324,000.00	£432,000.00
Ageing Well in Lewisham-LCC	£22,690.00	£30,253.33
Albany	£236,568.00	£315,424.00
Bellingham Community Project Ltd	£23,925.00	£31,900.00
Bromley & Lewisham Mind	£26,179.00	£34,905.33
CASSEL Centre, The	£85,000.00	£0.00
Contact a Family	£53,640.00	£71,520.00
Corbett Estate Neighbourhood Forum	£18,000.00	£24,000.00
Deptford Methodist Mission – Disabled People's Contact	£5,438.00	£7,250.67
Deptford Reach	£15,000.00	£20,000.00
Deptford X	£7,500.00	£10,000.00
Eco Communities	£30,000.00	£40,000.00
Entelechy Arts	£30,000.00	£40,000.00
Evelyn 190 Centre	£155,000.00	£206,666.67
FORVIL	£10,000.00	£0.00
Goldsmiths Community Association	£18,000.00	£24,000.00
Greenwich & Lewisham Young People's Theatre	£60,653.00	£80,870.67
Greenwich Carers Centre	£35,000.00	£46,666.67
Grove Centre, The	£14,625.00	£19,500.00
Grove Park Community Group	£18,000.00	£24,000.00
Heart n Soul	£51,751.00	£69,001.33
IRIE!	£36,679.00	£48,905.33
Lee Green Lives	£18,000.00	£24,000.00
Lewisham Bereavement Counselling	£19,275.00	£0.00
Lewisham Citizens Advice Bureau Services Limited	£375,695.25	£500,927.00
Lewisham Community Transport Scheme	£36,000.00	£48,000.00
Lewisham Disability Coalition	£77,500.00	£103,333.33
Lewisham Education Arts Network	£28,500.00	£38,000.00
Lewisham Elders Resource Centre (Seniors)	£34,224.00	£45,632.00
Lewisham Mencap	£30,000.00	£40,000.00
Lewisham Multilingual Advice Service	£30,750.00	£41,000.00
Lewisham Pensioners Forum	£30,000.00	£40,000.00
Lewisham Refugee and Migrant Network	£65,940.00	£87,920.00
Lewisham Speaking Up	£65,000.00	£86,666.67
Lewisham Youth Theatre	£32,357.00	£43,142.67
London Amateur Boxing Association	£15,000.00	£20,000.00
London FA on behalf of Lewisham Football Network	£18,750.00	£25,000.00
London Thunder - Lewisham	£18,750.00	£25,000.00
METRO (The Metro Centre Ltd)	£25,000.00	£33,333.33
Midi Music Company, The	£39,024.00	£52,032.00
Montage Theatre Arts	£7,500.00	£10,000.00
Noah's Ark Children's Venture	£32,000.00	£42,666.67
Parent Support Group (PSG)	£3,780.00	£5,040.00
Pre-School Learning Alliance	£40,000.00	£0.00
Rushey Green Time Bank	£67,500.00	£90,000.00

Saxon Crown (Lewisham) Swimming Club	£10,000.00	£13,333.33
Second Wave Centre for Youth Arts	£39,843.00	£53,124.00
Somerville Youth & Play Provision (neighbourhood theme)	£18,000.00	£24,000.00
South East London Tennis (Tennis Lewisham)	£22,250.00	£29,666.67
Stephen Lawrence Charitable Trust	£30,611.00	£40,814.67
Sydenham Arts Ltd	£7,500.00	£10,000.00
Sydenham Garden	£29,337.00	£39,116.00
Teatro Vivo	£26,000.00	£34,666.67
Trinity Laban Conservatoire of Music and Dance	£68,000.00	£90,666.67
Voluntary Action Lewisham	£139,216.00	£185,621.33
Voluntary Service Association (Access Lewisham)	£73,650.00	£98,200.00
Voluntary Services Lewisham	£69,264.00	£92,352.00
Volunteer Centre Lewisham	£70,000.00	£93,333.33
Wheels for Wellbeing	£25,600.00	£34,133.33
Young Lewisham Project	£50,000.00	£0.00

<b>Main Grant Programme</b>	<b>sub-total</b>	<b>£4,091,952.34</b>
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Somerville Youth & Play Provision – continuation funding	£71,805.00	£95,740.00
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<b>Continuation Funding</b>	<b>sub-total</b>	<b>£95,740.00</b>
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<b>Grand Total</b>	<b>£4,187,692.34</b>
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**Appendix 2 – List of organisations recommended for rent grants for 2016-17**

<b>Organisation Name</b>	<b>Recommended rent grant for 2016-17</b>
Ackroyd Community Association	£13,250
Downham Community Association, Wesley Halls	£29,700
The Midi Music Company	£10,500
Lewisham Young Women's Resource Centre (LYWRC)	£12,000

### Appendix 3 – Rocket Science monitoring example

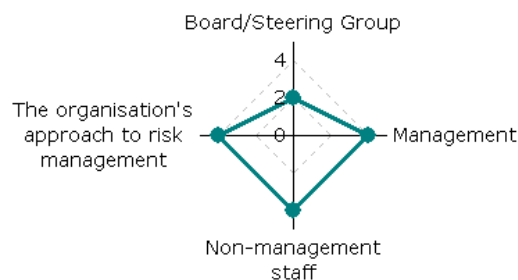
As an example of the Rocket Science report and how it highlights any organisational weaknesses please see the example below, that details the 4 areas, any weaknesses, how officers will assist, and an overarching summary graph.

**Leadership** – The report clearly highlights that there are issues with the Board of trustees. The associated narrative completed by the organisation goes on to tell us that the board are all relatively new and inexperienced, and that having completed a skills audit, there is a definite lack of finance and budgeting experience.

#### Leadership

This chart shows how well you perceive the leadership of the organisation in managing change. It will help to pinpoint where you may need to focus extra support or development.

**Average score:** 3.5



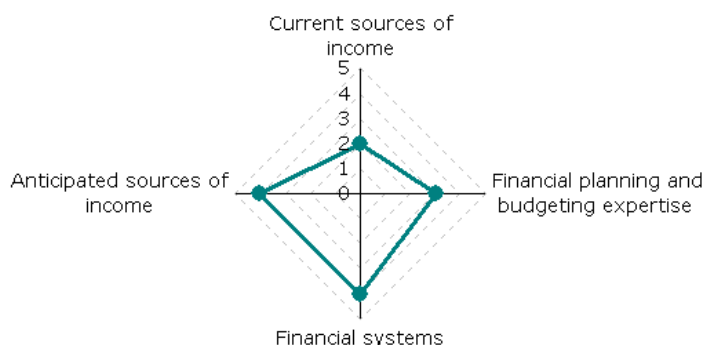
**Officer response** – To work with the organisation to help firstly identify potential training and/or mentoring opportunities for the trustees, and to then put them in contact with the Volunteer Centre Lewisham to see if there are any potential volunteers looking for a leadership opportunity that have the requisite finance and budgeting experience (that could potentially be co-opted onto the board in the first instance, followed by a more exhaustive recruitment process.)

**Finance** – The report refers again to the lack of skills at board level regarding finance and budgeting, but also goes on to highlight the issues around diversifying their funding streams. The organisation has recently seen a cut in funding streams, but have identified this as an issue and want to work and collaborate with other similar or complementary organisations, as well as see if they can deliver a separate profitable service to subsidise their current work.

#### Finance

This chart shows the financial resilience of the organisation. It will help to pinpoint where you may need to focus extra support or development.

**Average score:** 3.3



**Officer response** – The trustee element is already covered above, however, regarding alternative funding streams, income generation and partnership working



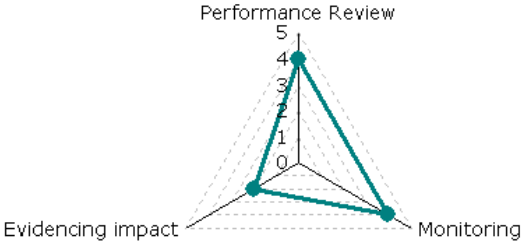
we will work with the organisation to help identify other providers that could be worthwhile partners and help them explore how they can bid for funding in partnership. Additionally, some of the services provided could be the sort of thing that philanthropic individuals would be interested in, so have suggested exploring crowd funding in the first instance (and Spacehive in particular). Regarding other income sources, we have identified that the organisations doesn't currently make full use of its' premises as a result of funding cuts and a reduced workforce, and have suggested either looking to bring a partner in to share space or consider taking advantage of the new Voluntary and Community Sector Hubs.

**Demonstrating Impact** - In this instance the report highlights that the organisation, whilst adept at completing monitoring and ensuring the requisite boxes are ticked, are poor at evidencing the impact of their work. They know how many people they have seen and had contact with, but can't show the impact that their service has had on those people's wellbeing.

**Demonstrating impact**

This chart shows how well your organisation demonstrates the impact it has. It will help to pinpoint where you may need to focus extra support or development.

Average score: 3.3

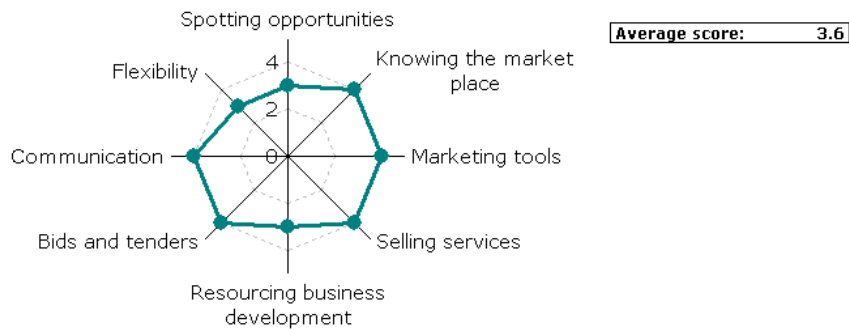


**Officer response** – Share current best practice with the organisation regarding effective evaluation of service delivery, to include template evaluation forms, links with a known organisation that currently does this element well, and the opportunity to discuss the importance at evidencing impact (particularly in the current climate) at one of their board meetings.

**Business Development** – The report shows that in general the organisation is aware of the opportunities open to it, and indeed the narrative highlights that the organisation is moving to a new stage in it's development, looking to work more flexibly and with the support of the board, able to take advantage of relevant opportunities when they come along, as well as exploring new ways of working.

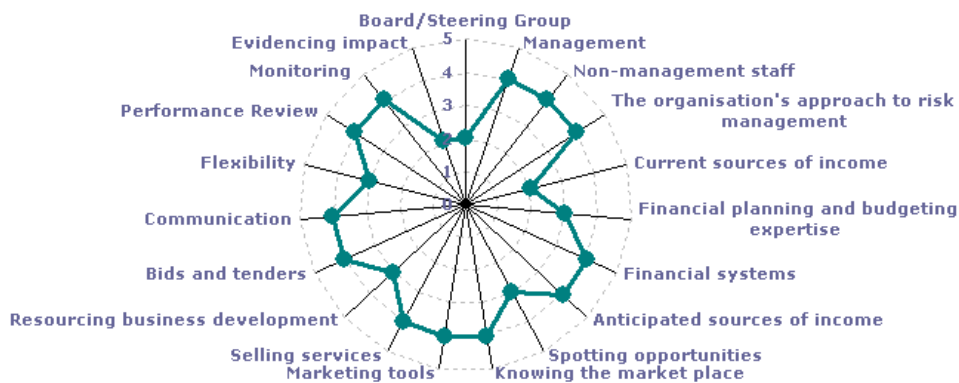
## Business development

This chart shows how well your organisation develops its business. It will help to pinpoint where you may need to focus extra support or development.



**Officer response** – The narrative is very positive towards the future, and the direction in which the organisation is going. We will look to continue to encourage the organisation to work more collaboratively, and ensure that any opportunities that we are made aware of are communicated swiftly to allow the organisation time to decide on any course of action. We have also suggested to the organisation to sign up to Voluntary Action Lewisham, and to play a part within the relevant forums and working groups that are currently looking at how organisations change and adapt.

Finally, the overarching summary graph shows in detail where the organisation thinks its strengths and weaknesses lie.



As we can see, the graph reinforces the fact that the organisation is heading in the right direction but obviously have some issues around income streams, the board and how they evidence impact.

# Agenda Item 6

Safer Stronger Communities Select Committee			
Title	Select Committee work programme		
Contributor	Scrutiny Manager	Item	6
Class	Part 1 (open)	19 January 2016	

## 1. Purpose

To advise Members of the proposed work programme for the municipal year 2015/16, and to decide on the agenda items for the next meeting.

## 2. Summary

- 2.1 At the beginning of the new administration, each select committee drew up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel considered the proposed work programmes of each of the select committees on 28 April 2015 and agreed a co-ordinated overview and scrutiny work programme. However, the work programme can be reviewed at each Select Committee meeting so that Members are able to include urgent, high priority items and remove items that are no longer a priority.

## 3. Recommendations

### 3.1 The Committee is asked to:

- note the work plan attached at **Appendix B** and discuss any issues arising from the programme;
- specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear about what they need to provide;
- review all forthcoming key decisions, attached at **Appendix C**, and consider any items for further scrutiny;
- note that Lewisham Disability Coalition was no longer able to provide their report on hate crime to this meeting of the Committee due to unexpected water damage, so will consider attending at a later date.

## 4. The work programme

4.1 The work programme for 2015/16 was agreed at the Committee's meeting on 20 April 2015.

4.2 The Committee is asked to consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority and can be removed from the work programme. Before adding additional items, each item should be considered against agreed criteria. The flow chart attached at **Appendix A** may help Members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of

the amount of meeting time available. If the Committee agrees to add additional item(s) because they are urgent and high priority, Members will need to consider which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

## 5. The next meeting

5.1 The following reports are scheduled for the meeting on 9 March 2016:

Agenda item	Review type	Link to Corporate Priority	Priority
<b>Poverty review report and recommendations</b>	In-depth review	Community leadership; inspiring efficiency, effectiveness and equity	High
<b>Safer Lewisham Plan - monitoring and update</b>	Performance monitoring	Safety, security and a visible presence	Medium
<b>Comprehensive Equalities Scheme</b>	Standard item	Community leadership; inspiring efficiency, effectiveness and equity	High
<b>Enforcement review</b>	Policy development	Inspiring efficiency, effectiveness and equity	High
<b>Leisure Centres Contract Update</b>	Policy development	Active, healthy citizens	High

5.2 The Committee is asked to specify the information and analysis it would like to see in the reports for these items, based on the outcomes the Committee would like to achieve, so that officers are clear about what they need to provide for the next meeting.

## 6. Financial Implications

There are no financial implications arising from this report.

## 7. Legal Implications

In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

## 8. Equalities Implications

8.1 The Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

8.2 The Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

8.3 There may be equalities implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

## **9. Date of next meeting**

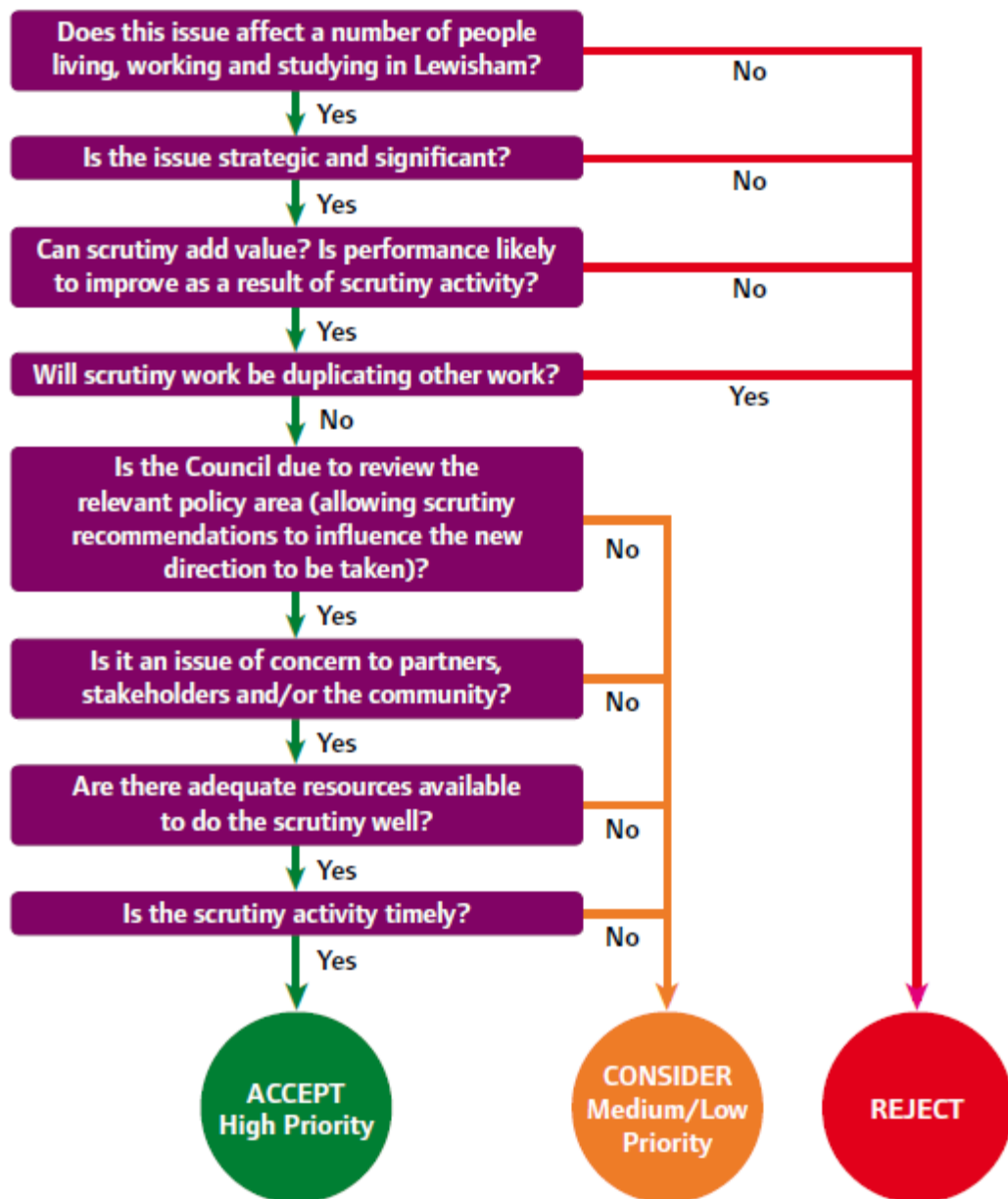
The date of the next meeting is Wednesday 9 March 2016.

### **Background Documents**

Lewisham Council's Constitution

Centre for Public Scrutiny: the Good Scrutiny Guide

## Scrutiny work programme – prioritisation process



Safer Stronger Communities Select Committee work programme 2015/16

Programme of work

Work item	Type of item	Priority	Strategic priority	Delivery deadline	20-Apr	14-May	01-Jul	16-Sep	21-Oct	30-Nov	19-Jan	09-Mar
Lewisham Future Programme	Standard item	High	CP10	Ongoing				SAVINGS	SAVINGS	SAVINGS		
Election of the Chair and Vice-Chair	Constitutional requirement	N/A	-	Apr								
Select Committee work programme	Standard item	High	CP1	Apr								
Main grant programme funding	Standard item	High	CP10	Apr								
VAWG review report	In-depth review	High	CP4	Apr								
Voluntary sector accommodation	Policy development	High	CP1	Apr								
Probation service update	Standard item	Medium	CP4	May								
Poverty review	In-depth review	High	CP10	May			Scope			session 2	session 3	Report & recs
Provision for the LGBT community	Standard review	Low	CP1	Jul						incorporated into report Equalities work		
Implementation of the volunteering strategy	Standard review	Medium	CP1	Jul								
Council employment profile	Standard item	Medium	CP10	Jul								
Main grants equalities approach	Performance monitoring	Medium	CP10	Sep								
Development of the CES	Policy Development	Medium	CP1	Oct								
Impact of the Public Health savings proposals on the Community and Voluntary Sector	Standard item	Medium	CP10	Jan							circulated via email	
Local Assemblies	Performance monitoring	Medium	CP1	Jan						circulated via email		
Library and information service	Performance monitoring	Medium	CP1	Jan							circulated via email	
LDC Hate crime research	Standard item	Medium	CP1	Jan								
VAWG service update	Performance monitoring	Medium	CP4	Mar								move to April
Safer Lewisham Plan - monitoring and update	Performance monitoring	High	CP4	Mar								
Enforcement review	Policy development	High	CP4	Mar								
Comprehensive Equalities Scheme - monitoring and update	Performance monitoring	Medium	CP1	Mar								
Equalities work	Performance monitoring	High	CP10	Nov								
Supporting VCS in seeking external funding	Performance monitoring	Medium	CP10	Jan							circulated via email	
Library consultation 2015 update	Policy development	High	CP 10	Nov								
Leisure Centre contracts update	Policy development	High	CP 9	Mar								
Lewisham police update	Performance monitoring	Medium	CP 4	Jan								
Local fire brigade update	Performance monitoring	Medium	CP4	Jan								
Main Grants Programme 2016-17	Policy development	Medium	CP10	Jan								

	Item completed
	Item ongoing
	Item outstanding
	Proposed timeframe
	Item added

Meetings					
1)	Wed	20 Apr	5)	Wed	21 October
2)	Thu	14 May	6)	Mon	30 November
3)	Wed	1 July	7)	Tue	19 January
4)	Wed	16 September	8)	Wed	9 March

Shaping Our Future: Lewisham's Sustainable Community Strategy 2008-2020		
	Priority	
1	Ambitious and achieving	SCS 1
2	Safer	SCS 2
3	Empowered and responsible	SCS 3
4	Clean, green and liveable	SCS 4
5	Healthy, active and enjoyable	SCS 5
6	Dynamic and prosperous	SCS 6

Corporate Priorities		
	Priority	
1	Community Leadership	CP 1
2	Young people's achievement and involvement	CP 2
3	Clean, green and liveable	CP 3
4	Safety, security and a visible presence	CP 4
5	Strengthening the local economy	CP 5
6	Decent homes for all	CP 6
7	Protection of children	CP 7
8	Caring for adults and older people	CP 8
9	Active, healthy citizens	CP 9
10	Inspiring efficiency, effectiveness and equity	CP 10



## FORWARD PLAN OF KEY DECISIONS

### Forward Plan January 2016 - April 2016

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty, the Local Democracy Officer, at the Council Offices or [kevin.flaherty@lewisham.gov.uk](mailto:kevin.flaherty@lewisham.gov.uk). However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"\* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
November 2015	<b>King Alfred Federation - Instrument of Government</b>	09/12/15 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
November 2015	<b>Besson Street Regeneration and New Homes Project</b>	09/12/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
June 2015	<b>Council Tax Reduction Scheme 2016-17</b>	09/12/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Kevin Bonavia, Cabinet Member Resources		
November 2015	<b>Establishment of an Education Commission</b>	09/12/15 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
November 2015	<b>Housing Led - Regeneration</b>	09/12/15 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		

<b>FORWARD PLAN – KEY DECISIONS</b>					
<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
October 2015	<b>Planning Service Annual Monitoring Report 2014-15</b>	09/12/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
June 2015	<b>Revenue Budget Savings</b>	09/12/15 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
August 2015	<b>Section 75 arrangements for Children and Young People</b>	09/12/15 Mayor and Cabinet	Kath Nicholson, Head of Law and Councillor Paul Maslin, Cabinet Member for Children and Young People		
October 2015	<b>Youth Service Mutual</b>	09/12/15 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
November 2015	<b>Award of Homecare Contracts</b>	09/12/15 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
September 2015	<b>Facilities Management and</b>	09/12/15	Janet Senior, Executive		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	<b>Compliance Contract Extensions and Procurement Approach</b>	Mayor and Cabinet (Contracts)	Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
October 2015	<b>Prevention and Inclusion Contract</b>	09/12/15 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Janet Daby, Cabinet Member Community Safety		
November 2015	<b>Preferred Provider Framework Contract Extension</b>	09/12/15 Mayor and Cabinet (Contracts)	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
November 2015	<b>Appointment of Contractor for the Catford Enterprise Hub</b>	15/12/15 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
October 2015	<b>Resource Link Contract Extension</b>	15/12/15 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
November 2015	<b>Pathways to Employment Phase 2 Procurement Decision</b>	15/12/15 Overview and	Janet Senior, Executive Director for Resources &		

<b>FORWARD PLAN – KEY DECISIONS</b>					
<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
		Scrutiny Business Panel	Regeneration and Councillor Alan Smith, Deputy Mayor		
November 2015	<b>Contract Extension for Community Support Service - Bromley and Lewisham Mind</b>	15/12/15 Overview and Scrutiny Business Panel	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
November 2015	<b>Processing of Dry Recyclables - Interim Arrangements - Extension of Contract</b>	15/12/15 Overview and Scrutiny Business Panel	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
December 2015	<b>Business Rates Write Off</b>	13/01/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
December 2015	<b>Catford Stadium Redevelopment Funding of Footbridge Additional Costs</b>	13/01/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
December 2015	<b>Consultation Results and Waste Regulations Assessment for Proposed Changes to Waste and</b>	13/01/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	<b>Recycling Service</b>		Onikosi, Cabinet Member Public Realm		
December 2015	<b>Deferred Payment Agreement Arrangements Care Act 2014</b>	13/01/16 Mayor and Cabinet	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
August 2015	<b>Determination of the applications to establish a neighbourhood forum and to designate a neighbourhood area for Lee Green</b>	13/01/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
December 2015	<b>Gypsy and Traveller Local Plan Early Public Consultation</b>	13/01/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
December 2015	<b>Kilmorie - Instrument of Government</b>	13/01/16 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
December 2015	<b>Management Arrangements for the Communications Service</b>	13/01/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Joe Dromey, Cabinet Member Policy &		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Performance		
December 2015	<b>The Future of the Music Service</b>	13/01/16 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
December 2015	<b>Redevelopment of Heathside and Lethbridge Phase 5 and Phase 6 Demolition Notices</b>	13/01/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
December 2015	<b>Revenue Budget Savings</b>	13/01/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
October 2015	<b>Setting the Council Tax Base, the NNDR Base and Discounts for Second Homes and Empty Homes</b>	13/01/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
August 2015	<b>Parks Events Policy 2016- 2020</b>	13/01/16 Mayor and Cabinet	Councillor Alan Smith, Deputy Mayor and Councillor Rachel Onikosi, Cabinet Member Public Realm		

**FORWARD PLAN – KEY DECISIONS**

<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
November 2015	<b>Update on Proposal to Enlarge Sir Francis Drake Primary School</b>	13/01/16 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
October 2015	<b>Award of Contracts Tier 4 Services and Day Programmes People with Substance Misuse Services</b>	13/01/16 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Janet Daby, Cabinet Member Community Safety		
December 2015	<b>OneOracle Support and Hosting Contract award</b>	13/01/16 Mayor and Cabinet (Contracts)	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
October 2015	<b>Setting the Council Tax Base, the NNDR Base and Discounts for Second Homes and Empty Homes</b>	20/01/16 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
June 2015	<b>Council Tax Reduction Scheme 2016-17</b>	20/01/16 Council	Kevin Sheehan, Executive Director for Customer Services and Councillor Kevin Bonavia, Cabinet Member Resources		



**FORWARD PLAN – KEY DECISIONS**

<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
December 2015	<b>Reprocurement of Healthwatch and NHS Complaints Advocacy Service</b>	02/02/16 Overview and Scrutiny Business Panel	Aileen Buckton, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health, Wellbeing and Older People		
November 2015	<b>Pathways to Employment phase 2 procurement decision</b>	02/02/16 Overview and Scrutiny Business Panel	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
June 2015	<b>Capital and Revenue Budget Monitoring</b>	10/02/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
December 2015	<b>Annual Council Budget</b>	10/02/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
December 2015	<b>Annual Pay Statement</b>	10/02/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
December 2015	<b>Estate Sweeping and Bulk</b>	10/02/16	Kevin Sheehan,		

**FORWARD PLAN – KEY DECISIONS**

<b>Date included in forward plan</b>	<b>Description of matter under consideration</b>	<b>Date of Decision Decision maker</b>	<b>Responsible Officers / Portfolios</b>	<b>Consultation Details</b>	<b>Background papers / materials</b>
	<b>Waste Collection Services</b>	Mayor and Cabinet	Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
December 2015	<b>Award of Contracts for Residential Detoxification Services</b>	10/02/16 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Janet Daby, Cabinet Member Community Safety		
December 2015	<b>Council Budget Update</b>	17/02/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
September 2015	<b>Determined School Admissions Arrangements for 2017/18</b>	17/02/16 Mayor and Cabinet	Sara Williams, Executive Director, Children and Young People and Councillor Paul Maslin, Cabinet Member for Children and Young People		
June 2014	<b>Surrey Canal Triangle (New Bermondsey) - Compulsory Purchase Order Resolution</b>	17/02/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
August 2015	<b>Determination of the applications to establish a</b>	17/02/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources &		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	<b>neighbourhood forum and to designate a neighbourhood area for Deptford</b>		Regeneration and Councillor Alan Smith, Deputy Mayor		
November 2015	<b>Future of Beckenham Place Park Consultation</b>	17/02/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
November 2015	<b>Main Grants Report 2016/17</b>	17/02/16 Mayor and Cabinet (Contracts)	Aileen Buckton, Executive Director for Community Services and Councillor Joan Millbank, Cabinet Member Third Sector & Community		
December 2015	<b>Council Budget 2016-17</b>	24/02/16 Council	Janet Senior, Executive Director for Resources & Regeneration and Councillor Kevin Bonavia, Cabinet Member Resources		
December 2015	<b>'A natural Renaissance for Lewisham (2015-2020)' The Borough's Biodiversity Action Plan.</b>	02/03/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Rachel Onikosi, Cabinet Member Public Realm		
August 2015	<b>Housing Allocations Policy</b>	02/03/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan,		

**FORWARD PLAN – KEY DECISIONS**

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Cabinet Member Housing		
November 2015	<b>Discharge into Private Rented Sector Policy</b>	04/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		
May 2015	<b>Formal Designation of Crystal Palace &amp; Upper Norwood Neighbourhood Forum and Area</b>	04/16 Mayor and Cabinet	Janet Senior, Executive Director for Resources & Regeneration and Councillor Alan Smith, Deputy Mayor		
November 2015	<b>Temporary Accommodation Procurement Strategy</b>	04/16 Mayor and Cabinet	Kevin Sheehan, Executive Director for Customer Services and Councillor Damien Egan, Cabinet Member Housing		